



Go-Online – Intake Process CHECKLIST



1. Is this a new repository? Does your agency already have an existing CA-View (SAR) database and this is for an additional database?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
2. What is your agency's account code? This is a six-character code for Gold Camp clients and a Ten-character code for Cannery clients used for billing purposes. There are charges for storage and set up of associated tasks and maintenance.	Account Code: _____
3. Who will be your agency's primary, secondary, or additional backup Go-Online administrators and RACF administrators? Include their home phone numbers along with work numbers, and email addresses; this is necessary in the event they need to be contacted during non-working hours.	Primary Go-Online Admin: Work# _____ Home# _____ Email _____ Primary RACF Admin: Work# _____ Home# _____ Email _____
4. Configuration specifications to determine the size of your CA-View archiver and database: <ul style="list-style-type: none">▪ Number of generations required on disk (readily available)?▪ Number of generations required on tape?▪ Are you interested in using ERO (Extended Retention Option)?	Disk Gens: _____ Tape Gens: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
5. The CA-View database requires RACF access to utilize the Web Viewer or the mainframe. Do your users have RACF access?	Yes: _____ No: _____ I don't know: _____

<p>6. How is your agency planning to utilize the Output Management Web Viewer options? Do they plan on using indexing, views, etc.?</p>	<p>Uses: _____</p> <p>_____</p>
<p>7. Are there any Output Management Web Viewer options, that you do not want your users to have access to? (ex: Print, email, save, tape recall)</p>	<p>Customization: _____</p> <p>_____</p>